

Getting the Most Out of the Deliberation Process Internet Lessons at www.youthcourt.net

You're probably reading this handout because your youth court coordinator has asked you to participate in the online training -- "Getting the Most Out of the Deliberation Process"-- on the National Youth Court Center's websites. The purpose of this handout is to help you understand how to use the Internet lessons and give you some instructions to help you get going.

You will either watch a video or read a transcript of a case online. Once you've received the facts, you will take a quiz to see how well you paid attention and understand the case. Using that information, you will be asked to determine a fair, appropriate, constructive, and restorative sentence (or disposition) for the youth court defendant/respondent in the scenario.

Volunteer's Instructions for Using the Internet Lessons

Before You Get Started

Before you can participate in the Internet Lessons, you will need to get a **volunteer access code** from your youth court coordinator. You cannot access the lesson(s) without the volunteer access code. Your youth court coordinator will provide this to you and may also indicate which lesson (i.e., shoplifting or school fight) you are assigned to take.

Information in the box should be completed by your youth court coordinator.

<p style="text-align: center;">Internet Lessons website addresses: www.youthcourt.net</p> <p>Youth Court Coordinator's Name: _____</p> <p>Your coordinator's volunteer access code: _____</p> <p>(Note: You must have a volunteer access code to take the Lessons)</p> <p>Lesson(s) to Take: <input type="checkbox"/> Shoplifting Scenario <input type="checkbox"/> School Fight Scenario <input type="checkbox"/> Both</p>

First Time User -- Register and Decide on a User Name and Password

Once you have your coordinator's volunteer access code:

- Go to www.youthcourt.net
- Click the button on the left hand side of the page that says "Online Training."
- Click on the button that says "Take Lesson."

You should now be at a screen that has a heading that says "Getting the Most Out of the Deliberation Process!! Internet Lessons"

- To register, click on the purple "Register to Take the Lesson(s)" button on the right hand side of the page.
- You will now be on a page that asks you for some contact information including your name, coordinator's name, your coordinator's **volunteer access code**, what user name you would like, and what password you would like. After you have entered all of this information, click on the "submit form" button to process the information.

If you entered your information correctly, the computer will accept your registration and show you the user name and password that you selected. You should put your user name and password somewhere

you will remember it. You can either stop at this point and take the lesson(s) later, or you log in and take the lesson(s) now. If you'd like to take the lesson(s) immediately after you register, enter your user name and password on the right part of the page where it says "Login". Now, begin reading the second bullet under the next section of this handout for further instructions.

Already registered – Taking the Lessons

If you have already registered, you can login to take the lesson(s) from the main Getting the Most Out of the Deliberation Process Internet Lesson page (see instructions above if you have forgotten how to get to that page on the website).

- Once on the main "Getting the Most Out of the Deliberation Process Internet Lessons" page, type in your user name and password on the right hand side of the page that says "Youth Volunteers Login" and click on the "Enter" button.
- If you entered the correct information, it will take you to a welcome page that gives you background information and instructions for the lesson. On the right hand side of the page, it will show you what lessons you are currently able to take (you can only complete a lesson once). It will also show you which lessons you are in the process of taking (if you had to quit before you finish a test) or which lessons you have completed.
- Click on the lesson that you would like (or were instructed) to take under the "Currently Available Lessons" section. Or, you can complete a lesson that you didn't finish during your last session by clicking on the lesson under the "Lessons in Process" section. (If you do this it should take you to the point in the test where you stopped. If you stopped while watching the video, however, it will make you start over again.)
- Once you've selected the lesson you want to take, read the information provided and choose how you would like to get the case facts. On the right hand side of the page, click on either "watch the video" or "read the transcript." If you choose to watch the video you will have to choose what type of bandwidth you would like to view it in. Most of you will probably need to choose the low bandwidth option. Once you select the bandwidth, be patient...it will take several seconds for the video to begin playing. You may want to take notes while watching the video so you can refer back to your notes while taking the quiz.
- Once the video ends, you can either choose to watch the video again, read the transcript, or take the quiz.
- Once you are ready to take the quiz and have selected that option, read the questions, click on the correct answers and follow the instructions on the screen until you have completed the lesson. Note: Once you have selected your final answer for each question, you will click on the "next" button. The next screen will show you whether you answered the question correctly, and if not, will provide you with the correct answer. After reading whether you answered the last question correctly or incorrectly, you should read and answer the next question that is on the screen.
- Proceed through the quiz questions, answering each of them to the best of your ability. Take your time, and be sure to read the instructions for the questions as they appear on the screen. The last question you will be asked is to provide a sentence(s) (or disposition) for the defendant (or respondent). You will also be asked *why* you determined the sentence(s) you did. After you have completed this section, you will be taken to a screen that will give you some sample sentences that you may or may not have considered. This is just to help you think about different types of sentencing options that may be appropriate in this situation, and also may provide you with ideas for possible sentences you can use in your own youth court setting.
- After you read the possible disposition options, click on the link at the bottom of the page that says, "Back to Homepage". This takes you to a page that gives you the option to take the other scenario (if you would like), or to exit out of the Internet Lessons and log out.

You should now have all of the information you need to take the "Getting the Most Out of the Deliberation Process" Internet Lessons. Good luck!! If you have questions or need more information about the lessons, please contact your youth court coordinator or the Federal Youth Court Program at youthcourt@ncjfcj.org. You should also report any technical problems you have while taking the lessons to the Federal Youth Court Program at youthcourt@ncjfcj.org.